



STATE OF NEW YORK  
DEPARTMENT OF HEALTH

Flanigan Square 547 River Street Troy, New York 12180-2216

Richard F. Daines, M.D.  
Commissioner

Wendy E. Saunders  
Chief of Staff

November 1, 2007

David Chen  
IGA Coca-Cola Institute  
8725 W. Higgins Road, Suite 725  
Chicago, Illinois 60631

Re: Trainer Certification Approval  
Tobacco Sales Training Program  
Provider # **083-1007**

Dear Mr. Chen:

Please be advised that the IGA Coca-Cola Institute training curriculum for the Tobacco Sales Training Program has been reviewed for completeness, and is accepted as meeting the criteria listed in the Public Health Law as a State Certified Tobacco Sales Training Program. The provider number for IGA Coca-Cola Institute is **083-1007**. This number is to be used on the Certificate of Tobacco Sales Training, other program forms and future correspondence regarding this training program.

You may begin training immediately. Please use required forms as agreed on your application. Periodic audits will be conducted, and it is your responsibility to maintain up-to-date files on the training you hold. Copies of trainee certifications, class rosters and schedules must be faxed to this office upon request, however it is not necessary to routinely submit rosters or notify this office of training dates at this time. The enclosed report is to be submitted biannually.

If you have any questions, please contact me at (518) 402-7600. Thank you for your cooperation.

Sincerely,

Melissa A. Wright, Senior Sanitarian  
Tobacco Enforcement Section  
Bureau of Community Environmental Health  
and Food Protection

mw  
enclosures

cc: B. Miner  
K. Munn

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